

(F.A.Q.) FREQUENTLY ASKED QUESTIONS

QUESTION: [Who is eligible to receive a bursary.](#)

ANSWER: Bursaries are available to the spouse and/or the financial dependents of any Local 12 A.U.P.E. member in good standing. Bursaries may also be awarded to dependents of retired or deceased members (within a period of five (5) years of retirement/death. All dependents must be under the age of 25.

QUESTION: [I am currently single and have no children, I pay dues but I am not eligible under this program. Is anything being done for the single members?](#)

ANSWER: Yes, 10 'Continuing Education' bursaries each worth \$150 are offered. Check the Member Continuing Education Bursary site.

QUESTION: [Where can I get an application form for a Local 12 bursary?](#)

ANSWER: Applications can be downloaded from the Local 12 web site on the internet. Applications will be made available on the web site towards the end on May 2008. In addition to the electronic application form, this year we will be using e-mail wherever possible for communications with our applicants. A completed mailed application **and** an electronic version must be sent to the Education Committee Chair

QUESTION: [How many bursaries are to be awarded this year?](#)

ANSWER: For the 2008 application year there will be 30 scholarships of \$1000 awarded to students that are dependants of Local 12 families.

QUESTION: [How are the successful applicants selected?](#)

ANSWER: The committee considered this issue very seriously, we wanted to be sure that our selection process was objective, fair, and rewarded effort while still trying to help our members who really need the help.

In our research we found that many existing programs selected their award applicants based solely on one criterion. In fact, we found that many of the other programs selected primarily on the basis of financial need or scholastic achievement. As a committee we decided that we did not want to do this....

We felt that, to be fair, we did not want to focus our selection process on any one criterion so we developed an objective 13 item scoring process that evaluated each application. After assessing points to each application the top 30 scoring applications would be awarded bursaries. If however there were less than 30 applicants in any given year, it was decided that all applicants would receive awards as long as the minimum criteria were satisfied which includes an essay answering the essay question on the application.

QUESTION: [Can you tell me how family income is scored and weighted within the scoring process?](#)

ANSWER: The combined family incomes from each application will be used in order to assign points. For example, if 40 applications were submitted they would be organized in ascending order (based on combined family income) and the following points allocation would apply.....

first 8 applications (20% of the applications) - 8 pts.

next 8 applications (20%) - 5 pts.

next 8 applications (20%) - 4 pts.

next 8 applications (20%) - 2 pts.

8 highest combined incomes (Top 20%) - 0 pts.

Income accounts for approximately 18% of the total points where the essay marks account for approximately 25% of the total points.

QUESTION: [I consider my income confidential do I have to provide information about my income?](#)

ANSWER: Rest assured that we too consider all information submitted as HIGHLY confidential. Information will not be shared with anyone and applications will not be circulated to anyone outside of the selection committee.

However, if you elect not to complete the income information, your application will still be considered however you will not receive any income points. You will also receive a 1 point deduction for submitting an incomplete application.

QUESTION: [What happens if I do not submit an essay?](#)

ANSWER: The submission of an essay is mandatory; failure to do so will result in disqualification of the application.

QUESTION: [How do I know the essays will be graded fairly?](#)

ANSWER: Grading papers can be very subjective in nature and as a result we wanted to develop a process that would eliminate the risk of favouritism that may occur if committee members were allowed to evaluate the papers of co-workers and friends. Therefore, immediately upon receipt of the application, each essay will be assigned a number and the applicant's name will be removed. All essays will then be separated from the application form and sent directly to a representative of the Alberta Teachers Association (A.T.A) for grading. A trained professional teacher will grade all application essays and send the resulting marks back to the committee.

QUESTION: [I received a Local 12 Bursary Award last year, can I apply again this year?](#)

ANSWER: YES please do.....however be aware that 8 (18%) points will be deducted from the applications of past Local 12 bursary recipients. By doing so it will help us

spread the program out to as many different applicants as possible. Remember you may earn enough points in other areas of your application to qualify you for another bursary ...or... if less than 30 applications are submitted the scoring of applications will not be a factor in the granting of awards.

QUESTION: I applied for a Local 12 Bursary Award last year but I was denied, is there any point for me to reapply this year?

ANSWER: Yes, this is a new year and the slate is clean. Please do not be discouraged by last year's outcome. If you have any doubts contact the [committee](#) we would be happy to discuss last year's application status with you.

QUESTION: When will I find out if my application was selected to receive a bursary?

ANSWER: Applications will be accepted by mail and email and in order to be considered applications must be postmarked before midnight on *July 16th, 2007*. All status notifications (emails) will be sent out by September 30, 2007. This year we will be using e-mail wherever possible for communications with our applicants.

QUESTION: Will I be contacted if I am missing some information on my application form?

ANSWER: No, it is your responsibility to ensure that your application is complete. You will not receive points for incomplete questions.

QUESTION: What if I do not sign my application?

ANSWER: Applications that are not signed by both the student and Local 12 member will be disqualified from the evaluation process.

QUESTION: I am planning to become a doctor, does my career choice earn me any bonus points?

ANSWER: NO, career choice is not a factor in our selection process, all applications will be treated equally.

**IF WE HAVE NOT ANSWERED YOUR QUESTIONS
PLEASE CONTACT US AT education@aupelocal12.net. _**